

Exhibitor Application Form



Applicant Details

Name of Exhibitor : _____

Postal Address: _____

Person to Whom Correspondence Should be Addressed: _____

Telephone: _____ Fax: _____

Email: _____ Mobile: _____

Website: _____

Company Name for the Show Programme (if different from above): _____

Description of Exhibit (please describe your exhibit in detail): _____

Site Preference: 1st: _____ 2nd: _____

No. of sites: _____ Price: _____ + GST \$ _____ = Total \$

Exhibitors Passes

Entitlement: Permanent Exhibitors will receive 2 passes per stand (maximum of 6 for Multiples sites)

Exhibitors Pass must be worn by all exhibitors at all times for the duration of this exhibition. If you require Additional One Day Passes. These can be purchased at \$12.00 each (inclusive of GST)

No. of Additional One Day Passes required _____ x \$12.00 each (incl GST) = Total \$

Extra Supply of Service Electrical:

Inside Trade Sites: In addition to normal lighting and one 10 amp power point, exhibitors may arrange with the electrician to install extra lights on their display site at their cost.

Outside trade sites: Electrical power supply can be arranged at a cost of \$250.00 plus GST = \$287.50 per site. This must be indicated on booking. Late advise on power will incur a \$70.00 fee. To enable adequate distribution of electrical supply, please indicate your power requirements.

Single Phase Approx K.W.loading _____

Outside Trade Sites: App rox K.W.Loading _____ = \$287.50 (incl GST) Total \$

Plumbing: Any special water or drainage requirements necessitating work by a plumber shall be charged to the exhibitor at cost.

GRAND TOTAL \$

Less 20% Deposit \$

Balance: \$

Deposit: I confirm a non refundable remittance of \$ _____

being the deposit of 20% of the site rental. Payment Method

(please tick): Cheque enclosed

Direct Credit

Payable to Classic Events Limited

Bank Acc: 06 0317 0924578 00

We undertake to pay the balance prior to **31st January 2012** being 30 days before the commencement of the Show.

Signed: _____

Print Name _____ **Date** _____

In signing this application I/we, the exhibitor, appointed agents and/or representatives agree to the terms and conditions and Exhibitors Code of Conduct setout for this Camper Care NZ Motorhome & Caravan Show. They are also available from the office of the Camper Care NZ Motorhome & Caravan Show upon request. **Copyright**

Complete, sign and either fax, post or email this application form back to:

Fax: 07-849-5472 or lisa@classicevents.co.nz or Camper Care NZ Motorhome & Caravan Show PO Box 10185, Te Rapa, Hamilton 3241, NZ

Exhibitor Terms and Conditions

THE GENERAL RULES & REGULATIONS for the governance of the Camper Care NZ Motorhome & Caravan Show, (CCNZMCS) in addition to those already printed, shall be deemed as if they had been printed in full.

1. General - The CCNZMCS acting through the appointed officer shall be the sole judge of whether the following items have been adhered to in a proper manner. The decision of the CCNZMCS shall in all respects be final and conclusive. If, in the opinion of CCNZMCS, a serious breach of these terms and conditions has taken place, an exhibitor may be required to remove his/her exhibit within 24 hours of notice being given. In such a case all fees paid or due to the CCNZMCS shall be forfeited. Notwithstanding anything contained in this prospectus, the application for space, or any other document concerning the CCNZMCS, the CCNZMCS reserves the unrestricted right to make such rules or orders for the proper conduct of the exhibition, as circumstances may warrant, either before or during the currency of the exhibition.

2. Application For Display Site - All applications for display sites should be made promptly on the enclosed form and returned to this office with a deposit of 20% of total cost. A further 20% is then due 90 days prior to the event and balance of the site rent is then due 30 days prior to the event opening. The CCNZMCS reserves the right to allocate sites but where possible will endeavour to meet applicant's request. Allocation will be made by CCNZMCS appointed officer who will give due regard to the order in which applications are made. The CCNZMCS reserves the right to alter the floor plan if considered necessary. A high standard of display is required.

3. Sublets: Subletting is where an exhibitor (primary) invites another exhibitor (secondary) to display or demonstrate their products on the primary exhibitors site, The CCNZMCS has adopted a strict rule around this and the subletting (secondary) exhibitor must: 1. Eligible to exhibit at the CCNZMCS. 2. Complete and sign an application form and pay the sublet fee of \$300.00 plus GST, if the secondary exhibitor fails to complete an application form or pay the sublet fee, they will be closed down. The subletting (secondary) exhibitor will have a separate programme listing and their own ticket allocation.

4. Liability. If for any reason the exhibitor does not make any of the payments thereunder on the due date. The organiser may at their option proceed to re-let the site without being liable to account to the Exhibitor for any sum already paid or due from him and without prejudice to the organiser. In the event of the exhibition being cancelled or terminated because of fire or earthquake the Organiser will refund to the Exhibitor a fair proportion of any rental paid by the Exhibitor.

5. Co-operation - No exhibitor shall permit their exhibition stand to be used in such a manner as to conflict with the purpose of the exhibition or the rights of other exhibitors. In the event of any dispute arising between exhibitors, in relation to the exhibition such disputes shall be submitted to the CCNZMCS in writing for consideration, and the decision of the CCNZMCS shall be accepted by all parties as final and conclusive in all respects.

6. Cancellation. If the event is cancelled by the Organiser, then rental monies paid (inclusive of deposit) will be returned in full. Cancellation of site bookings 60 days prior to the event will forfeit 40% deposit. Cancellation of site bookings within 30 days prior to the event will be liable to pay the full cost of the original booking.

7. Event Closure - All displays must remain on site for the duration of the show, that is until the advertised show closing time. This rule will be rigidly enforced. However, an extra hour has been allowed after the show for the dismantling of displays. During this hour, security remains the responsibility of the exhibitor.

8. Utility Service Charges - Extra light and power points on display sites can only be supplied by the Show Electrician on application and at the exhibitor's expense.

9. Competitions or Contests - Exhibitors desiring to run any form of competition must first gain approval from the CCNZMCS. Competitions or contests must be free of charge to patrons.

10. Amendments - The organisers and promoters of CCNZMCS reserve the rights to amend any part of parts of the herein described.

11. Advertising - Exhibitors shall have the full right to advertise within the confines of their own stand but the CCNZMCS reserves the right to prohibit any such advertising material or equipment which obstructs aisles, interferes with or obstructs neighbouring stands or is, in the opinion of the CCNZMCS, a source of annoyance to others. No exhibitor, or employee thereof, may canvas other than from their own stand.

12. Noise: If exhibitors intend to use amplifiers and loud speakers on their exhibition sites, prior written approval must be obtained from the organisers. CCNZMCS reserves the right to withdraw such approval if use of such equipment proved disruptive to other exhibitors.

13. Radio and Electronic Devices - The use of radio and other electronic devices within the exhibit spaces as adjuncts to the effective display of the exhibitor's products or trade process, will be permitted subject to, in each instance, approval from CCNZMCS. This regulation is not designed to discourage the use of such appliances but to ensure their being adjusted so as not operate to the discomfort of other exhibitors or the public. Plans for their use should be submitted for approval in advance and such use will be subject to regulation during the show.

14. Theft, Damage or Loss - It is expressly stated that under no circumstances will the CCNZMCS accept any responsibility whatsoever for any loss, damage or theft to any exhibitors' stand or equipment by any cause or means whatsoever. Exhibitors are required to provide supervision during the whole time that the exhibition is open to the public. It is requested that all exhibits, fixtures, fittings, equipment etc. shall be adequately insured against fire, theft, damage and loss from any cause, during the time in which the articles are on the exhibition premises. The exhibitor shall further indemnify the CCNZMCS against any claims whatsoever in relation to his allocation space and the actions and conduct of employees.

15. Security - The CCNZMCS have security in the exhibition halls and grounds for the duration of the show. Stall holders are not permitted on site until 1/2 prior to the Show opening to the general public, other than food stall holders who must make prior arrangements.

16. Consequential Loss - The CCNZMCS shall not be held liable for any consequential loss which may arise out of any association with the CCNZMCS.

Compliance Section:

17. Power Cables: Electrical wiring must comply with NZS 3000/3001 Electrical code of compliance. Any vehicle requiring electrical power is required to have a current electrical warrant of fitness or a pcode of compliance.

18. Any Vehicle with LPG cylinders or gas appliances are required to comply with the NZ Gas regulations

19. All Vehicles, Motorhomes, Caravans, Fifth Wheelers or the like, must comply with NZ Land Transport Safety Authority compliancing laws.

20. Legal Requirements - Notwithstanding anything contained in any part of these terms and conditions, it shall be the express responsibility of each exhibitor to ensure that their exhibit complies in all respects with such legal and local government requirements as may be in force at the time of the exhibition. All exhibitors must comply with all provisions of the Health and Safety in Employment Amendment Act (H.S.E) 2002.

21. Selling of Food - Exhibitors must comply with all legal and local authority regulations in order to handle, prepare, sell or display food. Exhibitors may be required to install sink and hot water systems. Consent on this matter should be obtained from the Health Division of the Hamilton City Council.

22. Fire Retardant Materials - In compliance with the NZ Building Code (C3/ASI Table 4) exhibitors are informed that curtains, drapes or backdrops are to be restricted to Fire Retardant Materials with a flammability index not greater than 12. Further information may be obtained from the Building Inspectors Department, Hamilton City Council, PO Box 937, Hamilton.

Code of Conduct:

Accordingly a high standard of ethics and behaviour, is expected by exhibitors doing business at the show. While the overwhelming majority of staff of exhibiting companies behave honorably, there is an unethical minority who have caused anguish for others. This includes misleading representations, conflicts of interest and misuse of information.

1. The sales process whilst competitive should not impact on the brands and integrity of others.

2. As a general rule, "Sales representations should be made based on the intrinsic value of your OWN product" not on the goods or reputation of others.

3. Exhibitors, they're appointed agents and representatives need to comply with all areas of the terms and conditions set down by Camper Care NZ Motorhome & Caravan Expo.

4. Where it comes to our attention that unfair or damaging information is being used to assist the sale process, we will take all steps to identify the staff and company involved. When identified, a verbal warning and written notice will be issued. Should the offender continue, then a notice of eviction, will be issued. There will be no recourse and no correspondence will be entered into.

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